Server P/T Job Description 2022

General Purpose:

- This position is responsible for providing exceptional guest service to our clients / guests for various food service events. The person in this position needs to be an initiative-taker with a sense of urgency that can work as a **BCCC TEAM Member** with a desire to be successful and help others become successful of our Mission Statement.

Schedule

- Works various shifts throughout the week to include weekends and holidays depending upon business needs

Essential Functions

- Reports to the banquet manager and banquet captains.
- Set up of both served and buffet events.
- Provides guest service (filling water glasses, creamers, coffees, etc.)
- Responsible for the proper setting of tables for both served and buffet events according to our server guidelines.
- Set up tearing down of buffet stations according to our guidelines.
- Assists in routine cleaning of employee restrooms and break area, server and coffee areas, soda room, beverage coolers, glass and silver storage areas, chaffers, carts, etc.
- Interacts with guests both internal and external in a professional and courteous manner.
- Performs set up and tear down of F&B events.

Qualifications/Basic Job Requirements:

- Strong Communication Skills
- People Skills
- Oral and Written Communication Skills
- Organizational Skills
- RAMP certification

Mental / Reasoning Requirements:

- Reading
- Writing
- Basic Math Skills
- Judgement / Decision Making

Physical Requirements:

- Vision
- Color Perception
- Hearing

- Lifting
- Carrying
- Manual dexterity
- Bending / Squatting
- Mobility between Locations “inside and outside of building”

Work Environment:

- Works Alone and or with Others
- Face to Face and Verbal Contact with Others
- Works Inside / Outside
- Preform Repetitive Actions and Activities
- Excessive Standing and Moving
- Awkward / Cramped Positions
- Repetitive Activities

Disclaimer:

The above statements and descriptions are intended to describe the general nature and level of work being performed by employees assigned to this job classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and/or skills required of all personnel so classified.